

TOWN COUNCIL

MEETING

PACKET

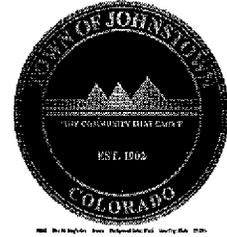
December 2, 2013



Town Council

Agenda

Monday, December 2, 2013
Town Hall, Council Chambers
450 So. Parish Avenue
7:00 PM



MISSION STATEMENT—*The mission of the government of the Town of Johnstown is to provide leadership based upon trust and integrity, commitment directed toward responsive service delivery, and vision for enhancing the quality of life in our community.*

Members of the audience are invited to speak at the Council meeting. Public Comment (item No. 5) is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position. If you wish to speak at the Town Council meeting, please fill out a sign-up sheet and present it to the Town Clerk.

- 1) **CALL TO ORDER**
 - A) Pledge of Allegiance
- 2) **ROLL CALL**
- 3) **AGENDA APPROVAL**
- 4) **RECOGNITIONS AND PROCLAMATIONS**
- 5) **PUBLIC COMMENT (three-minute limit per speaker)**

*The "Consent Agenda" is a group of routine matters to be acted on with a single motion and vote. The Mayor will ask if any Council member wishes to have an item discussed or if there is public comment on those ordinances marked with an *asterisk. The Council member may then move to have the subject item removed from the Consent Agenda for discussion separately.*

- 6) **CONSENT AGENDA**
 - A) Town Council Meeting Minutes – November 18, 2013
 - B) Resolution No. 2013-19, Approving Final Plat for Stroh Farm Filing No. 7
- 7) **STAFF REPORTS**
- 8) **OLD BUSINESS**
- 9) **NEW BUSINESS**
 - A) Consider Resolution No. 2013-16, A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Calendar Year Beginning on the First Day of January 2014 and Ending on the Last Day of December 2014.
 - B) Consider Resolution No. 2013-17, /A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies in the Amounts and for the Purposes as Set Forth, for the Town of Johnstown, Colorado for the 2014 Budget Year.
 - C) Consider Resolution No. 2013 -18, A Resolution Levying General Property Taxes for the Year 2014, to Help Defray the Costs of Government for the Town of Johnstown, Colorado for the 2014 Budget Year.
 - D) Consider 3.2% Beer Retail License (Off Premises) Renewal for Hays Market Inc.

10) COUNCIL REPORTS AND COMMENTS

11) MAYOR'S COMMENT

12) ADJOURN

AGENDA ITEMS 6A-B

CONSENT

AGENDA

- **Council Minutes – November 18, 2013**
 - **Final Plat**
(Stroh Farm Filing No. 7)
(Resolution No. 2013-19)

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: December 2, 2013

ITEM NUMBER: 6A-B

SUBJECT: Consent Agenda

ACTION PROPOSED: Approve Consent Agenda

PRESENTED BY: Town Clerk

AGENDA ITEM DESCRIPTION: The following items are included on the Consent Agenda, which may be approved by a single motion approving the Consent Agenda:

- A) Town Council Minutes – November 18, 2013
- B) *Resolution No. 2013-19, Approving Final Plat for Stroh Farm Filing No. 7

*The attached Resolution merely memorializes the action of the Town Council which approved the Final Plat on September 4, 2013.

LEGAL ADVICE: The entire Consent Agenda may be approved by a motion of the Town Council approving the Consent Agenda, which automatically approves each and every item listed on the Consent Agenda. If a Council member wishes to have a specific discussion on an individual item included with the Consent Agenda, they may move to remove the item from the Consent Agenda for discussion.

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: Approve Consent Agenda

SUGGESTED MOTION:

For Approval: I move to approve the Consent Agenda.

For Denial:

Reviewed:


Town Manager

**COUNCIL
MINUTES**

The Town Council of the Town of Johnstown met on Monday, November 18, 2013 at 7:00 p.m. in the Council Chambers at 450 S. Parish Avenue, Johnstown.

Mayor Romanowski led the Pledge of Allegiance.

Roll Call:

Those present were: Councilmembers Berg, James, Lebsack, Mellon, and Townsend

Those absent were: Councilmember Molinar Jr.

Also present: Russ Anson, Town Attorney, Roy Lauricello, Town Manager. John Franklin, Town Planner and Diana Seele, Town Clerk

Agenda Approval

Councilmember James made a motion seconded by Councilmember Berg to approve the Agenda as submitted. Motion carried with a unanimous vote.

Consent Agenda

Councilmember Lebsack made a motion seconded by Councilmember Townsend to approve the Consent Agenda as amended:

- November 4, 2013 - Town Council Meeting Minutes
- Payment of Bills
- October Financial Statements

Motion carried with a unanimous vote.

New Business

A. Public Hearing – 2014 Proposed Budget –

Mayor Romanowski opened the Public Hearing at 7:12 p.m. and having no public comment closed the hearing at 7:32 p.m. Councilmember Mellon made a motion seconded by Councilmember Lebsack to approve the 2014 proposed budget. Motion carried with a unanimous vote.

B. Consider Professional Services Agreement for South Parish Avenue Improvements Design – Felsburg, Holt & Ullevig – Council has directed that design begin in 2013 for the road/bridge improvements to South Parish Avenue from WCR 46 south to the Great Western Railroad in order to facilitate a 2014 bidding process. The proposed scope of services to be provided by Felsburg, Holt & Ullevig will consist of survey, geotechnical study, floodplain/floodway, structural design and construction drawings for the road/bridge improvements. The fee for professional engineering services is \$109,360. Councilmember James made a motion seconded by Councilmember Townsend to approve the professional services agreement with the firm of Felsburg, Holt & Ullevig in an amount not to exceed \$109,360 and authorize the Mayor to sign the agreement. Motion carried with a unanimous vote.

There being no further business to come before the council the meeting adjourned at 7:42 p.m.

Mayor

Town Clerk/Treasurer

RESOLUTION

No. 2013-19

TOWN OF JOHNSTOWN, COLORADO

RESOLUTION NO. 2013-19

**APPROVING THE FINAL PLAT FOR STROH FARM FILING NO. 7, BEING A
SUBDIVISION LOCATED IN THE SOUTHEAST QUARTER OF SECTION 20,
TOWNSHIP 4 NORTH, RANGE 67 WEST OF THE 6TH PRINCIPAL MERIDIAN,
TOWN OF JOHNSTOWN, COUNTY OF WELD, STATE OF COLORADO.**

WHEREAS, an application has been made to the Town of Johnstown for approval of a Final Plat for Stroh Farm Filing No. 7, a subdivision of certain lands located in the Southeast Quarter of Section 20, Township 4 North, Range 67 West of the 6th Principal Meridian, Town of Johnstown, County of Weld, State of Colorado; and

WHEREAS, on February 27, 2008, the Planning and Zoning Commission held a hearing and reviewed the request and recommended that the Town Council approve the Final Plat for Stroh Farm Filing No. 7 with certain conditions; and

WHEREAS, on September 4, 2013 the Town Council held a hearing concerning approval of a Final Plat and after considering the Planning Commission recommendations, reviewing the file, and conducting such hearing, finds as follows with regard to the Final Plat:

1. The data requirements, design standards, and required improvements shown meet the requirements of the Johnstown Municipal Code Subdivision Regulations.
2. The Final Plat, as submitted, conforms substantially with the Preliminary Plat as approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE
TOWN OF JOHNSTOWN, COLORADO,**

Section 1. Final Plat Approval: The Final Plat for Stroh Farm Filing No. 7 located in the Southeast Quarter of Section 20, Township 4 North, Range 67 West of the 6th Principal Meridian, Town of Johnstown, County of Weld, State of Colorado, is hereby approved.

Section 2. Conditions. Developer shall comply with all of the following conditions:

- A. Owner/Developer shall adequately address all staff and referral comments.
- B. Owner/Developer shall enter into a Public Improvements Development Agreement as approved by the Town Council.
- C. Owner/Developer shall enter into a Water and Sewer Service Agreement as approved by the Town Council.

D. Street names shall be subject to Town staff approval prior to recordation.

Section 3. Recording: The Town Clerk is hereby directed to obtain the appropriate signatures for the Final Plat and once the conditions are satisfied regarding the form of the Final Plat, to have it properly recorded at the Office of the Weld County Clerk and Recorder.

PASSED, SIGNED, APPROVED, AND ADOPTED THIS __ DAY OF _____, 2013.

ATTEST:

TOWN OF JOHNSTOWN, COLORADO

By: _____
Diana Seele, Town Clerk

By: _____
Mark Romanowski, Mayor

AGENDA ITEM 9A

**ADOPTION
OF
2014
BUDGET
(Resolution No. 2013-16)**

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: December 2, 2013

ITEM NUMBER: 9A

SUBJECT: Resolution No. 2013-16, A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town Of Johnstown, Colorado for the Calendar Year Beginning on the First Day of January, 2014 and Ending on the Last Day of December, 2014

ACTION PROPOSED: Approve Resolution No. 2013-16

PRESENTED BY: Town Clerk/Treasurer

AGENDA ITEM DESCRIPTION: On November 18, 2013 a public hearing was conducted by the Town Council to consider the adoption of the 2014 proposed budget.

Section 12.7 of the Town Charter, states, in part, the following:

"The Council shall adopt the budget for the next fiscal year by ordinance or resolution on or before the final day of the current fiscal year."

The adoption of the 2014 budget for the Town of Johnstown must be formalized and made official by approval of Resolution No. 2013-16.

LEGAL ADVICE: N/A

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: Approve Resolution No. 2013-16.

For Approval: I move to approve Resolution No. 2013-16, A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Calendar Year Beginning on the First Day of January 2014 and Ending on the Last Day of December 2014.

For Denial: I move to deny approval of Resolution No. 2013-16, A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Calendar Year Beginning on the First Day of January 2014 and Ending on the Last Day of December 2014.

Reviewed:


Town Manager

RESOLUTION

No. 2013-16

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES

RESOLUTION 2013-16

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF JOHNSTOWN, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2014 AND ENDING ON THE LAST DAY OF DECEMBER, 2014.

WHEREAS, the Town Council of the Town of Johnstown has appointed Diana Seele, Town Clerk to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Diana Seele, Town Clerk has submitted a proposed budget to this governing body on December 2, 2013 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Town Council of the Town of Johnstown, Colorado:

Section 1. That estimated expenditures for each fund are as follows:

General Fund	\$ 6,466,800
Water Fund	\$ 3,158,500
Wastewater Fund	\$ 2,233,000
Conservation Trust Fund	\$ 180,800
Impact Fee Fund	\$1,119,100
Johnson's Corner Capital Imp. Fund	\$ 98,010
Use Tax Capital Improvement Fund	\$1,778,000
Drainage Fund	\$ 681,100
Paving Fund	\$ 3,800
Library Fund	\$ 628,250
Contingent Fund	\$ 929,700
Equipment Replacement Fund	\$ 114,000
Total Estimated Expenditures	\$17,391,060

Section 2. That estimated revenues for each fund are as follows:

General Fund	
From unappropriated surpluses	\$ -0-
From sources other than general property tax	\$3,606,800
From the general property tax levy	\$2,860,000
Total General Fund	\$6,466,800
Water Fund	
From unappropriated surpluses	\$1,166,200
From sources other than general property tax	\$1,992,300
Total Water Fund	\$3,158,500
Wastewater Fund	
From unappropriated surpluses	\$ 965,500
From sources other than general property tax	\$1,267,500
Total Wastewater Fund	\$2,233,000
Conservation Trust Fund	
From unappropriated surpluses	\$ 17,300
From sources other than general property tax	\$ 163,500
Total Conservation Trust Fund	\$ 180,800
Impact Fee Fund	
From unappropriated surpluses	\$ 485,100
From sources other than general property tax	\$ 634,000
Total Impact Fee Fund	\$ 1,119,100
Use Tax Capital Improvement Fund	
From unappropriated surpluses	\$ 829,200
From sources other than general property tax	\$ 948,800
Total Use Tax Capital Improvement Fund	\$ 1,778,000
Contingent Fund	
From unappropriated surpluses	\$ 703,800
From sources other than general property tax	\$ 225,900
Total Contingent Fund	\$ 929,700
Drainage Fund	
From unappropriated surpluses	\$ 373,100
From sources other than general property tax	\$ 308,000
Total Drainage Fund	\$ 681,100

Paving Fund		
From unappropriated surpluses	\$	3,800
From sources other than general property tax	\$	-0-
Total Paving Fund	\$	3,800
Johnson's Corner Capital Improvement Fund		
From unappropriated surpluses	\$	9,000
From sources other than general property tax	\$	89,010
Total Johnson's Corner Fund	\$	98,010
Library Fund		
From unappropriated surpluses	\$	-0-
From sources other than general property tax	\$	-0-
From the general property tax levy	\$	628,250
Total Library Fund	\$	628,250
Equipment Replacement Fund		
From unappropriated surpluses	\$	-0-
From sources other than general property tax	\$	114,000
Total Equipment Replacement Fund	\$	114,000

Section 3. That the budget as submitted, amended, and herein above summarized by fund, hereby is approved and adopted as the budget of the Town of Johnstown, Colorado for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Mayor and Town Clerk and made a part of the public records of the Town.

ADOPTED, THIS 2nd day of December, 2013.

ATTEST

TOWN OF JOHNSTOWN, COLORADO

BY:

Mayor

Clerk/Treasurer

AGENDA ITEM 9B

**APPROPRIATION
OF
FUNDS
(Resolution No. 2013-17)**

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: December 2, 2013

ITEM NUMBER: 9B

SUBJECT: Resolution No. 2013-17, A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies in the Amounts and for the Purposes as Set Forth, for the Town of Johnstown, Colorado for the 2014 Budget Year.

ACTION PROPOSED: Approve Resolution No. 2013-17

PRESENTED BY: Town Clerk/Treasurer

AGENDA ITEM DESCRIPTION: An appropriation is the legal spending limit authorizing the expenditures set forth by the Town Council. The Council through an official action, either a resolution or ordinance, must enact the appropriation.

The budget is merely a financial plan for the coming year, while the appropriation is the legal authority to spend the money.

LEGAL ADVICE: N/A

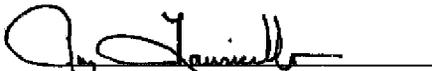
FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: Approve Resolution No. 2013-17

For Approval: I move to approve Resolution No. 2013-17, A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies in the Amounts and for the Purposes as Set Forth, for the Town of Johnstown, Colorado for the 2014 Budget Year.

For Denial: I move to deny approval of Resolution No. 2013-17, A Resolution Appropriating Sums of Money to the Various Funds and Spending Agencies in the Amounts and for the Purposes as Set Forth, for the Town of Johnstown, Colorado for the 2014 Budget Year.

Reviewed:


Town Manager

RESOLUTION

No. 2013-17

RESOLUTION TO APPROPRIATE SUMS OF MONEY

RESOLUTION 2013-17

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TOWN OF JOHNSTOWN, COLORADO FOR THE 2014 BUDGET YEAR

WHEREAS, the Town Council has adopted the annual budget in accordance with the Local Government Budget Law, on December 2nd, 2013 and;

WHEREAS, the Town Council has made provision therein for revenue in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JOHNSTOWN, COLORADO

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

General Fund	\$ 6,466,800
Water Fund	\$ 3,158,500
Wastewater Fund	\$ 2,233,000
Conservation Trust Fund	\$ 180,800
Impact Fee Fund	\$ 1,119,100
Johnson's Corner Capital Imp. Fund	\$ 98,010
Use Tax Capital Improvement Fund	\$ 1,778,000
Drainage Fund	\$ 681,100
Paving Fund	\$ 3,800
Library Fund	\$ 628,250
Contingent Fund	\$ 929,700
Equipment Replacement Fund	\$ 114,000

ADOPTED THIS 2nd day of December, 2013.

TOWN OF JOHNSTOWN

BY:

Mayor

ATTEST

Town Clerk/Treasurer

AGENDA ITEM 9C

**LEVING
OF
2014
GENERAL
PROPERTY TAXES
(2013-18)**

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: December 2, 2013

ITEM NUMBER: 9C

SUBJECT: Resolution No. 2013-18, A Resolution Levying General Property Taxes for the Year 2014, to Help Defray the Costs of Government for the Town of Johnstown, Colorado for the 2014 Budget Year.

ACTION PROPOSED: Approve Resolution No. 2013-18

PRESENTED BY: Town Clerk/Treasurer

AGENDA ITEM DESCRIPTION: If a local government needs property tax revenue to balance its proposed budget, it must take official action, by ordinance or resolution, to set and certify a mill levy. It must then certify the mill levy to the Board of County Commissioners.

Based upon the Town's adopted 2014 budget, it is recommended that the mill levy for the Town of Johnstown for the 2014 budget year be set at 23.947 mills.

LEGAL ADVICE: N/A

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: Approve Resolution No. 2013-18

For Approval: I move to approve Resolution No. 2013-18, A Resolution Levying General Property Taxes for the Year 2014, to Help Defray the Costs of Government for the Town of Johnstown, Colorado for the 2014 Budget Year.

For Denial: I move to deny approval of Resolution No. 2013-18, A Resolution Levying General Property Taxes for the Year 2014, to Help Defray the Costs of Government for the Town of Johnstown, Colorado for the 2014 Budget Year.

Reviewed:


Town Manager

RESOLUTION

No. 2013-18

RESOLUTION TO SET MILL LEVIES

RESOLUTION 2013-18

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2014 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF JOHNSTOWN, COLORADO FOR THE 2014 BUDGET YEAR

WHEREAS, The Town Council of the Town of Johnstown has adopted the annual budget in accordance with the Local Government Budget Law, on December 2, 2013, and;

WHEREAS, the amount of money necessary to balance the budget for general operation expenses is \$2,680,000, and;

WHEREAS, the amount of money necessary to balance the budget for the Library operation expenses is \$180,000, and;

WHEREAS, the 2014 valuation for assessment for the Town of Johnstown, Colorado as certified by the County Assessors is \$141,719,584.

NOW THEREFORE, BE IT RESOLVED BY THE Town Council of the Town of Johnstown, Colorado:

Section 1. That the purpose of meeting all general operation expenses of the Town of Johnstown during the 2014 budget year, there is hereby levied a tax of 23.947 mills upon each dollar for the total valuation for assessment of all taxable property within the Town of Johnstown for the year 2013.

Section 2. That the Town Clerk/Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Weld County and Larimer County, Colorado, the mill levies for the Town of Johnstown, Colorado as herein above determined and set.

ADOPTED THIS 2nd day of December, 2013.

TOWN OF JOHNSTOWN, COLORADO

BY:

Mayor

ATTEST

Clerk/Treasurer

AGENDA ITEM 9D

3.2%

BEER

RETAIL LICENSE

(Off Premises)

RENEWAL

(Hays Market Inc.)

TOWN COUNCIL AGENDA COMMUNICATION

AGENDA DATE: December 2, 2013

ITEM NUMBER: 9D

SUBJECT: Consider 3.2% Beer Retail License (Off Premises) Renewal-Hays Market Inc.

ACTION PROPOSED: 3.2% Beer Retail License (Off Premises) Renewal

PRESENTED BY: Town Clerk

AGENDA ITEM DESCRIPTION: Sally Hays, owner of Hays Market Inc. has submitted a renewal application to the Town Clerk (refer to attachment) for a 3.2% beer retail license (off premises) renewal for Hays Market located at 201 Johnstown Center Drive, Johnstown. The required fees have been submitted to the Town. According to the Johnstown Police Department, the establishment has cooperated with law enforcement officials and there have been no violations of the liquor code during the last licensing period.

LEGAL ADVICE: N/A

FINANCIAL ADVICE: N/A

RECOMMENDED ACTION: Approve 3.2% beer retail license (off premises) renewal for Hays Market Inc.

SUGGESTED MOTIONS:

For Approval: I move to approve the 3.2% beer retail license (off premises) renewal for Hays Market Inc.

For Denial: I move to deny approval of the 3.2% beer retail license (off premises) renewal for Hays Market Inc.

Reviewed:


Town Manager

**RENEWAL
APPLICATION**

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

Fees Due	
Renewal Fee	\$88.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	96.25

HAYS MARKET INC
 PO BOX 1067
 NORFOLK NE 68702-1067

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name HAYS MARKET INC		DBA HAYS MARKET INC		
Liquor License # 14147860000	License Type 3.2% Beer Off Premises (city)	Sales Tax License # 14147860000	Expiration Date 1/4/2014	Due Date 11/20/2013
Street Address 201 JOHNSTOWN CENTER DR JOHNSTOWN CO 80534-9073				Phone Number (303) 587 4658
Mailing Address PO BOX 1067 NORFOLK NE 68702-1067				
Operating Manager Russell Hays	Date of Birth 10/1/1978	Home Address 1901 Goldenvue Dr. Johnstown, CO 80534	Phone Number 970 587 0971	

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit - Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Sally C. Hays	Title OWNER
Signature <i>Sally C. Hays</i>	Date 11/14/2013

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest

**POLICE
REPORTS**

TOWN OF JOHNSTOWN POLICE DEPARTMENT

Information 3.2% Beer or Liquor Application

- Name and address of Applicant} Sally Hays
201 Johnstown Center Drive
Johnstown, CO 80534
1. Trade Name and Address} Hays Market
201 Johnstown Center Drive
Johnstown, CO 80534
2. Date of Application: 11-19-2013
3. Type of Application: 3.2% Beer Off Premises
4. Documents Accompanying Application
- A. Local and State License Fees} Submitted with application
 - B. Evidence of Correct Zoning} CBD
 - C. Building Plans and or Sketch of Interior} N/A
 - D. Distance from School as per State} N/A
 - E. Deed or Lease or Assignment of Lease or Ownership} Owned
5. Evidence of Public Notice
- A. Posting of Premises} N/A
 - B. Legal Publication } N/A
6. Investigation: Police Department Case#}
- A. Applicant has made application for renewal of their 3.2% Beer Off Premises
 - B. Hays Market has operated legally during its last license period.
 - C. Cooperation with law enforcement has been good.
8. Findings of fact:
- A. Hays Market presently holds license 14147860000 that expires January 4, 2014
 - B. The required fees were submitted.
 - C. It is my recommendation that the renewal be approved.



CHIEF OF POLICE

11/18/13

DATE

**JOHNSTOWN POLICE DEPT.
LIQUOR LICENSE RENEWAL INFORMATION SHEET**

APPLICANT: **Hays Market**

ADDRESS: **201 Johnstown Center Drive**

TYPE LICENSE: **3.2% Beer Off Premises License**

POLICE CALLS FOR SERVICE AT THIS LOCATION:

LIQUOR VIOLATIONS AT THIS LOCATION:

ARRESTS DUE TO ALCOHOL AT THIS LOCATION:

JPD RECOMMENDATION FOR RENEWAL: YES XXX NO _____

REPORTING OFFICER:



DATE: 11/18/13

ADDITIONAL INFORMATION: **** All calls were minor service calls.**

